

HAMPSHIRE COUNTY COUNCIL

Officer Decision Record

Decision Maker:	Nicola Horsey, Assistant Director Community and Regulatory Services
Title:	Request to close all Libraries on 30 th April 2019 for staff conference

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1. The decision:

- 1.1. To close all libraries in the county between 9am and 7pm on 30th April to all for an all staff conference.

2. Reason(s) for the decision:

- 2.1. The Library Service is going through a significant period of change as it moves towards the 2025 strategy. With this in mind the senior leadership team have organised for a whole staff day that will engage staff in future thinking workshops, key note speakers and a market place. This will allow staff the opportunity to ask questions and hear updates on the future direction of travel. An all staff conference on one single day minimises the disruption for customers.
- 2.2. It is proposed that a single staff conference be held in Winchester Discovery centre as the central point in the county. All libraries will be closed for one day. Digital resources will still be available.

3. Other options considered and rejected:

- 3.1. Consideration was given to holding briefings in advance of opening hours, but this would not provide time to cover the content needed.
- 3.2. The conference could be held whilst libraries are open, but this would mean many staff would be unable to attend due to their frontline commitments, .

4. Conflicts of interest:

- 4.1. None.

5. Dispensation granted by the Head of Paid Service:

- 5.1 None

6. Supporting information:

- Functions such as renewals and reservations will still be available through self-service on the website and via HantsDirect
- Access will remain available to the Libraries digital resources for the duration of the closure.

Approved by:

Date:

20 March 2019

Nicola Horsey
Assistant Director Community and Regulatory Services

(on behalf of the Director of Culture, Communities and
Business Services)